

**Orlando Gifted Academy  
School Advisory Council (SAC) Meeting Minutes  
12/08/21 @2:30p, OGA Auditorium**

**Attendance:**

Melonie Sexton, Dawn Salmons, Sarah Courtney, Annmarie Cherolini, Ericka Scheid, Karen Diaz, Mary Anne Dunn, Jenn Mandelion Chrisman, Betty Mittelman, Britt Despenza, Andrella Hurley

**Call to Order:**

A meeting of the Orlando Gifted Academy School Advisory Council was held in the auditorium on December 8, 2021. Chair Melonie Sexton called the meeting to order at 2:36p. Ericka Scheid will record minutes for this meeting.

**Approval of Previous Minutes:**

November 2021 minutes: Jenn Mandelion Chrisman motions to approve November minutes with revision to time for upcoming meeting (from 2:30p to 4:30p). Sarah Courtney seconds. Minutes with revision is approved.

May 2021 minutes: Melonie Sexton motions to approve. Jenn Madelion Chrisman seconds. Minutes are approved.

**Principal's Report (Announcements/HR & Budget Updates):**

New Staff: Ms. Jones (Registrar), Ms. Cortez (Tier 1 Teacher), Ms. Colon (Front office clerk)

Blinds: Received email that we should be new blinds should be installed during winter break

Science Portable: OGA will not be receiving a science portable; Ms. Chrisman asked for clarification on science safety requirements. Ms. Despenza shared we purchased an eye wash station during the summer. The district will install an emergency shower.

Panic Gates: Ms. Despenza just finished a meeting with the district this afternoon. OCPS Police will be

PE Storage Shed: Currently looking for a new vendor

After School Clubs: Potential clubs starting in January (tennis and multisports – each one day per week). Ms. Salmons asked if it was intentional for there not to be 5<sup>th</sup> grade STEM club. Ms. Despenza shared teacher interest is what created clubs.

Ms. Salmons asked if enrichment could be more student focused. Ms. Despenza said enrichment block is teacher created.

Ms. Hurley shared her enrichment block includes going to Makerspace and teacher dependent projects. Ms. Despenza suggested Ms. Salmons send her an email. Ms. Sexton shared it would be great for SAC members to reach out to community contacts that would be willing to come in and facilitate clubs.

**Old Business:**

SAC Bylaws: Ms. Despenza went through comments from the subcommittee's Google Doc

SAC: How can we increase parent participation? Consider having a SAC table with SAC members during Meet the Teacher.

Ms. Courtney suggested having a partnership with PTA to increase family/parent knowledge and engagement with SAC. Ms.

Salmons asked for clarification on the minimum and maximum number of parent voting members. Ms. Despenza stated any parent, regardless if they are a voting member or not, are able to come to SAC and share and make suggestions. SAC will

have a subcommittee in May to determine how best to increase parent knowledge of SAC and advertise for SAC for next school year. Ms. Courtney asked if SAC could agree to accept the revisions based on the 2021-2022 SAC template. Ms.

Salmons motioned to accept the bylaws with the completion of dates (months) and addition of "by principal or principal designee via multiple platforms." Ms. Hurley seconded. Motion carried unanimously.

**Open Agenda (Public comment):**

Ms. Salmons asked if there could be a staff person in the carloop at club time in the morning. Ms. Despenza will talk with SRO or other designee to be outside.

**Meeting Adjournment:**

Motion: Ericka Scheid motioned to adjourn the meeting at 4:00p. Motion carried unanimously.

**Next Meeting Date, Time, and Location:** We will alternate meeting times (early and late) going forward.

January 27, 2022, @5:30p

February @3:30p

March @5:30p

April @3:30p

**Submitted by:** Ericka Scheid, Secretary

**Approval date:** January 27, 2022

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education